Revised Policy – Effective JULY 1

REMEMBER:
  o Staff disclosure process is an annual event; and
  o A requirement for completion of your performance evaluation process (VPES)

Key Changes in the COI policy

** Refer to Key Changes Summary Document

  o Gifts and Contributions
    • Listing of vendors which meet this criteria are available for staff to review
    • Contained In the Conflict Disclosure System, and posted on the Compliance web-page
  o Specific Requirements for Federally-Regulated Research and Projects (NFS, PHS and FDA)
  o Healthcare Industry Sponsored Activities
  o Conflict of Commitment Guidelines for Faculty

Reference the links on the Key Changes Summary Document for copies of the new policy and access to the Conflict Disclosure System

COI Resources for the Medical Center

Your LEADER
  o Medical Center Leadership is the first step in obtaining an answer to your COI questions

COI Mailbox ➔ coi@vanderbilt.edu
  o Use this email box to submit questions about the new policy
  o Goal is to answer employee questions within 7 (seven) working days
    • Each unique question and answer will be posted to the FAQ listing
  o Answers will also be distributed to Medical Center Leaders
    • Leaders will forward these communications to staff for further education

Compliance Web-site
  o Contains a link to the Conflict Disclosure System and COI Training video
  o Provides access to documents presented in our education session for printing and distribution
  o Provides access to the Frequently Asked Questions (FAQ) listing