Configuring a Default Remote RxStar Printer with Roles

With the new state law requiring that all printed prescriptions be printed on tamper-resistant paper, many clinics are opting to designate a printer for their clinic with the sole purpose of printing only RxStar prescriptions.

If you work in one of those clinics and plan on printing prescriptions to a designated remote printer with tamper-resistant paper, you will want to set up default remote printer role which will ensure that all of your RxStar prescriptions will be printed to that printer, and that printer only.

Here’s how to do that...

Important!
This role is user-specific. So, it will need to be configured for each user in your clinic. However, once the role is configured as the default, no matter where you are on any VUMC workstation, your prescriptions will automatically be directed to the printer designated.

From within RxStar click on ‘Current Preferences’.
Next, you’ll need to create a new role...

From this screen click on ‘Add a New Role’:

Note
You may want to change an existing role. To do so, click on the ‘Edit’ button next to the role you want to configure.
Next... Fill out the form and select ‘Remote Printer’, and then click ‘Select Printer’

**Note**

If editing an existing role, the fields would already be filled out. However, the Remote printer would still need to be selected.
That will bring you to this screen...

Select your Department. This will display the Available Printers in your department. If the list is too long you may need to narrow it down by ‘Building’ (select your building), then by Floor, and then by Room. Once you see your printer in the ‘Available Printer(s)’ list, select the printer you will printing to, and then click ‘Done’.

Tip Can’t find your Department? Try looking for your building first. Some printers may not be listed by the department.
Then click ‘Save’
Finally... You can select this Role as the default when printing an RxStar Prescription to this printer.

To do this make sure that the role you just created is selected, and then click ‘Done’