

Template Implementations Project (PIP)

ID	Task Name	Duration	Start	Finish	Prede	Resource Names
1	MILESTONE: Project Approved for Implementation	0 days	Tue 10/1/02	Tue 10/1/02		Purple Priorization Team
2						
3	Implementation of <INSERT PROJECT NAME>	205.5 days	Tue 10/1/02	Wed 7/23/03	1	
4	PHASE: Project Planning	32.5 days	Tue 10/1/02	Thu 11/14/02		
5	Transition from PEP to PIP	7 days	Tue 10/1/02	Wed 10/9/02		IPM
6	Deliver Transition from PEP to PIP Checklist	2 days	Tue 10/1/02	Wed 10/2/02		ISC
7	Review PEP Documents	3 days	Thu 10/3/02	Mon 10/7/02	6	IPM
8	Hold Transition Meeting	1 day	Tue 10/8/02	Tue 10/8/02	7	IPM,ISC
9	Document Transition Notes	1 day	Wed 10/9/02	Wed 10/9/02	8	IPM
10	Kick Off Project w/Executive Steering Committee	9 days	Thu 10/10/02	Tue 10/22/02	5	Exec Steering
31	MILESTONE: Approve Project Overview Document	0 days	Tue 10/22/02	Tue 10/22/02	10	Exec Steering
32	Organize Project Team and Work Groups	4 days	Wed 10/23/02	Mon 10/28/02	31	Exec Steering
33	Create Team Structure Document	2 days	Wed 10/23/02	Thu 10/24/02		Exec Steering
34	Define Project Team	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
35	Define Work Groups	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
36	Define Test Work Group	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
37	Define Train Work Group	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
38	Define Tech Work Group	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
39	Define Process Work Group	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
40	Define Other Work Groups Needed	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
41	Initiate Request for QA Services	1 day	Thu 10/24/02	Thu 10/24/02	35	IPM
42	Organize Project Team w/Kick Off Mtg	1 day	Fri 10/25/02	Fri 10/25/02	33	IPM,Project Team
43	Review Project Overview Document	1 day	Fri 10/25/02	Fri 10/25/02		IPM,Project Team
44	Establish Proj Team Mtg Day/Time/Freq/Room	1 day	Fri 10/25/02	Fri 10/25/02		IPM,Project Team
45	Organize Needed Work Groups w/Kick Off Mtgs	1 day	Mon 10/28/02	Mon 10/28/02	42	Work Groups
46	Review Project Overview Document	1 day	Mon 10/28/02	Mon 10/28/02		Work Groups
47	Establish Work Grp Mtg Day/Time/Freq/Room	1 day	Mon 10/28/02	Mon 10/28/02		Work Groups
48	Define Issue and Scope Management Process	5 days	Tue 10/29/02	Mon 11/4/02	32	IPM
49	Solicit Input using Impacts Checklist	9.5 days	Wed 10/23/02	Tue 11/5/02	31	IPM
59	Create High-Level Project Plan	7 days	Tue 11/5/02	Thu 11/14/02	49	Project Team
63	MILESTONE: Approve High-Level Project Plan	0 days	Thu 11/14/02	Thu 11/14/02	59	Exec Steering
64						
65	PHASE: Project Design	45 days	Tue 11/5/02	Mon 1/13/03	49	
66	Distribute Approved High-Level Project Plan	0 days	Thu 11/14/02	Thu 11/14/02	63	IPM
67	Design Kick-Off: Review Project Reqmt Docs	3 days	Tue 11/5/02	Fri 11/8/02		Tech Work Group
73	Create System Design	30 days	Fri 11/8/02	Thu 12/26/02	67	Tech Work Group
74	Create Application Design	10 days	Fri 11/8/02	Fri 11/22/02		Tech Work Group
82	MILESTONE: Approval of Application Design	0 days	Fri 11/22/02	Fri 11/22/02	74	IPM,Tech Work Group,Proj
83	Create Database Design	10 days	Fri 11/22/02	Tue 12/10/02	82	Tech Work Group

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84	Create Interface/Data Comm. Design	10 days	Fri 11/22/02	Tue 12/10/02	82	Tech Work Group
85	Create Final Sys Architecture Design	5 days	Tue 12/10/02	Tue 12/17/02	84,83	Tech Work Group
86	Create Unit Test Plan	5 days	Tue 12/17/02	Thu 12/26/02	85	Tech Work Group
87	Create Unit Test Scenarios	3 days	Tue 12/17/02	Fri 12/20/02		Tech Work Group
88	Establish Unit Test Criteria (Tolerances, etc.)	1 day	Fri 12/20/02	Mon 12/23/02	87	Tech Work Group
89	Define Unit Test Assignments and Schedule	1 day	Mon 12/23/02	Thu 12/26/02	88	Tech Work Group
90	MILESTONE: Conduct Technical Design Review	0 days	Thu 12/26/02	Thu 12/26/02	73	IPM,Tech Work Group,Tech
91	Create Work Flow Process Design	25 days	Fri 11/22/02	Thu 1/2/03	82	Process Work Flow Group
92	Review Existing Application Manuals & Application Design	10 days	Fri 11/22/02	Tue 12/10/02		Process Work Flow Group
93	Document/Review Current Work Flow Process	10 days	Fri 11/22/02	Tue 12/10/02		Process Work Flow Group
94	Create Proposed Work Flow Process Design	10 days	Tue 12/10/02	Thu 12/26/02	93	Process Work Flow Group
95	Create Policies and Procedure Documents	5 days	Thu 12/26/02	Thu 1/2/03	94	Process Work Flow Group
96	MILESTONE: Approval on Process Design	0 days	Thu 1/2/03	Thu 1/2/03	91	Project Team,Process Work
97	Create Detailed Project Plan	7 days	Thu 1/2/03	Mon 1/13/03	90,96	Project Team
98	Create Initial Detailed Plan	1 day	Thu 1/2/03	Fri 1/3/03		Project Team
99	Review Initial Detailed Plan with your area	5 days	Fri 1/3/03	Fri 1/10/03	98	Project Team
100	Create Final Detailed Project Plan	1 day	Fri 1/10/03	Mon 1/13/03	99	Project Team
101	MILESTONE: Approval on Detailed Project Plan	0 days	Mon 1/13/03	Mon 1/13/03	97	Exec Steering,Project Team
102						
103	PHASE: Build & Unit Test	55 days	Thu 12/26/02	Thu 3/13/03	90	
104	Build Kick-Off: Review System Design	1 day	Thu 12/26/02	Fri 12/27/02	90	Tech Work Group,Vendors
105	Order & Receive HW/SW/Network/Cable/Power	31 days	Thu 12/26/02	Fri 2/7/03		IPM
106	Order Hardware/Software/Network/Cable/Power	1 day	Thu 12/26/02	Fri 12/27/02		IPM
107	Receive Hardware/Software/Network	30 days	Fri 12/27/02	Fri 2/7/03	106	IPM
108	Perform Data Conversion	32 days	Fri 12/27/02	Tue 2/11/03	104	Data Conv Group
109	Analyze Data/Create Data Conversion Plan	12 days	Fri 12/27/02	Tue 1/14/03		Data Conv Group
110	Execute Data Conversion Plan	20 days	Tue 1/14/03	Tue 2/11/03	109	Data Conv Group
111	MILESTONE: Approval of Data Conversion	0 days	Tue 2/11/03	Tue 2/11/03	110	Project Team,Data Conv Gr
112	Construct System per System Design	30 days	Fri 12/27/02	Fri 2/7/03	104	Tech Work Group
113	Construct Databases	10 days	Fri 12/27/02	Fri 1/10/03		DBAs
114	Develop Applications	30 days	Fri 12/27/02	Fri 2/7/03		Application-Programmers
115	Develop Appl Component 1, etc.	30 days	Fri 12/27/02	Fri 2/7/03		Application-Programmers
116	Develop Interfaces	30 days	Fri 12/27/02	Fri 2/7/03		Interface Experts
117	Develop Interface 1, etc.	30 days	Fri 12/27/02	Fri 2/7/03		Interface Experts
118	Develop Technical Procedures	18 days	Fri 12/27/02	Wed 1/22/03		Tech Work Group
119	Develop Backup Procedures	3 days	Fri 12/27/02	Wed 1/1/03		Tech Work Group
120	Develop Database Maintenance Procedures	3 days	Wed 1/1/03	Mon 1/6/03	119	Tech Work Group
121	Develop System Maintenance Procedures	3 days	Mon 1/6/03	Thu 1/9/03	120	
122	Develop Disaster Recovery Procedures	3 days	Thu 1/9/03	Tue 1/14/03	121	Tech Work Group

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123	Develop Change Control Procedures	3 days	Tue 1/14/03	Fri 1/17/03	122	Tech Work Group
124	Develop Help Desk Documentation	3 days	Fri 1/17/03	Wed 1/22/03	123	Tech Work Group
125	Execute Unit Test Plan	15 days	Fri 2/7/03	Fri 2/28/03	112	Tech Work Group
127	MILESTONE: Approval of Unit Testing Results	0 days	Fri 2/28/03	Fri 2/28/03	125	Tech Work Group,Project 1
128	Install & Configure Test System	7 days	Fri 2/7/03	Tue 2/18/03		Tech Work Group,Data Conv
129	Install Hardware	2 days	Fri 2/7/03	Tue 2/11/03	107	Tech Work Group
130	Install Software	2 days	Tue 2/11/03	Thu 2/13/03	129	Tech Work Group
131	Install Network	5 days	Fri 2/7/03	Fri 2/14/03	107	Tech Work Group
132	Final Data Conversion in Test	3 days	Thu 2/13/03	Tue 2/18/03	130,11	Data Conv Group
133	Verify Process Design	54 days	Fri 12/27/02	Thu 3/13/03		Process Work Flow Group
134	Attend Vendor/Internal Training on Systems	10 days	Fri 12/27/02	Fri 1/10/03	104	Process Work Flow Group
135	Configure Test System - Profiles/Parameters/Test Data	7 days	Thu 2/13/03	Mon 2/24/03	130,11	Process Work Flow Group
136	Review/Revise Process Design using Testing System	8 days	Mon 2/24/03	Thu 3/6/03	128,11	Process Work Flow Group
137	Train the Trainers	5 days	Thu 3/6/03	Thu 3/13/03	136	Train Work Group
138	MILESTONE: Approval of Proposed Process Design	0 days	Thu 3/6/03	Thu 3/6/03	136	Process Work Flow Group
139	Review & Revise Detailed Project Plan	2 days	Thu 3/6/03	Mon 3/10/03	138,11	Project Team
140						
141	PHASE: QA/Integrated Test	149 days	Fri 11/22/02	Thu 6/26/03	82	
142	QA Kick-Off/Review Project Doc	1 day	Fri 11/22/02	Mon 11/25/02	41,82	Test Work Group,QA Lead
143	Schedule Testing Room	1 day	Fri 11/22/02	Mon 11/25/02	41	QA Lead
144	Document Test Requirements	10 days	Thu 3/6/03	Thu 3/20/03	136	Test Work Group,QA Lead
145	MILESTONE: Approval of Test Requirements	0 days	Thu 3/20/03	Thu 3/20/03	144	Project Team
146	Create QA/Integrated Test Plan	29 days	Thu 3/20/03	Wed 4/30/03	145	Test Work Group,QA Lead
147	Document/Modify Test Scenarios	15 days	Thu 3/20/03	Thu 4/10/03		Test Work Group,QA Lead
148	Identify Test Scenarios as Manual/Automated	2 days	Thu 4/10/03	Mon 4/14/03	147	QA Lead
149	Create Automated Test Scenarios	10 days	Mon 4/14/03	Mon 4/28/03	148	QA Lead
150	Create QA Test Plan	2 days	Mon 4/28/03	Wed 4/30/03	149	Test Work Group,QA Lead
151	MILESTONE: Approval of Test Plan	0 days	Wed 4/30/03	Wed 4/30/03	150	Test Work Group,QA Lead,
152	Execute QA/Integrated Test Plan	30 days	Wed 4/30/03	Thu 6/12/03	127,11	Test Work Group,QA Lead
153	Refer to Test Plan for Details	30 days	Wed 4/30/03	Thu 6/12/03		Test Work Group,QA Lead
154	MILESTONE: Approval of QA Test Results	0 days	Thu 6/12/03	Thu 6/12/03	153	Project Team,Test Work Gr
155	Review & Revise Project Plan	10 days	Thu 6/12/03	Thu 6/26/03	154	Project Team
156						
157	PHASE: Training and Go-Live	135 days	Thu 1/2/03	Mon 7/14/03	82,96	
158	Training Kick-Off/Rvw Project Documentation	1 day	Thu 1/2/03	Fri 1/3/03		Train Work Group
159	Schedule Training Room	1 day	Fri 1/3/03	Mon 1/6/03	158	Train Work Group Leader
160	Create Training Plan	37 days	Fri 1/3/03	Tue 2/25/03	158	Train Work Group
161	Identify impacted users	3 days	Fri 1/3/03	Wed 1/8/03		Train Work Group
162	Identify skill set criteria for each user group	5 days	Wed 1/8/03	Wed 1/15/03	161	Train Work Group

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163	Finalize Policies and Procedures	5 days	Wed 1/15/03	Wed 1/22/03	162	Train Work Group
164	Develop Training Materials	15 days	Wed 1/22/03	Wed 2/12/03	163	Train Work Group
165	Train the Trainers	5 days	Wed 2/12/03	Wed 2/19/03	164	Train Work Group
166	Establish Procedures for Ongoing Training	3 days	Wed 2/19/03	Mon 2/24/03	165	Train Work Group
167	Brainstorm on Training Assignments	1 day	Mon 2/24/03	Tue 2/25/03	166	Train Work Group
168	MILESTONE: Approval of Training Plan	0 days	Mon 2/24/03	Mon 2/24/03	166	Project Team,Train Work G
169	Execute Training Plan	15 days	Thu 6/12/03	Thu 7/3/03	154,16	Train Work Group
170	Create Go-Live Plan	87 days	Mon 2/24/03	Thu 6/26/03	168	Project Team
171	Define Back Out Plan	10 days	Mon 2/24/03	Mon 3/10/03		Project Team
172	Define Go-Live Day Plan	10 days	Mon 3/10/03	Mon 3/24/03	171	Project Team
173	Plan Dress Rehearsal	2 days	Mon 3/24/03	Wed 3/26/03	172	Project Team
174	Perform Dress Rehearsal	5 days	Wed 3/26/03	Wed 4/2/03	173	Train Work Group,Test Work G
175	Train Info. Mgmt. Staff As Needed	10 days	Thu 6/12/03	Thu 6/26/03		
176	Train/Document Help Desk	10 days	Thu 6/12/03	Thu 6/26/03	154	Project Team
177	Train/Document Operations Tech. Support	10 days	Thu 6/12/03	Thu 6/26/03	154	Project Team
178	Training/Document Application Support	10 days	Thu 6/12/03	Thu 6/26/03	154	Project Team
179	Perform Pre-Installation Steps	10 days	Thu 6/12/03	Thu 6/26/03	154	Tech Work Group
180	MILESTONE: Perform Pre-Go-Live Review	0 days	Thu 7/3/03	Thu 7/3/03	170,1	Change Mgmt,IPM,Tech Wc
181	MILESTONE: Go/No Go Live Decision	0 days	Thu 7/3/03	Thu 7/3/03	180	Exec Steering,Project Team
182	Execute Go-Live Plan	1 day	Thu 7/3/03	Mon 7/7/03	181	Project Team
183	Go-Live Coordination	1 day	Thu 7/3/03	Mon 7/7/03		IPM
184	Installation	1 day	Thu 7/3/03	Mon 7/7/03		Tech Work Group
185	MILESTONE: Verification of Installation	0 days	Mon 7/7/03	Mon 7/7/03	182	Test Work Group,Project T
186	Monitor Go-Live Daily	5 days	Mon 7/7/03	Mon 7/14/03	182	Project Team,IPM
187						
188	PHASE: Close Out	7 days	Mon 7/14/03	Wed 7/23/03	186	
189	Develop Project Close Out Summary	5 days	Mon 7/14/03	Mon 7/21/03		IPM
190	Post Project Documentation	2 days	Mon 7/21/03	Wed 7/23/03	189	IPM
191	Transfer System Maintenance Responsibility	5 days	Mon 7/14/03	Mon 7/21/03		Tech Work Group,IPM
192	Conduct Project Close Out Celebration/Recognition	1 day	Mon 7/21/03	Tue 7/22/03	191,1	Exec Steering,Project Team
193	Modify ROI & Set ROI Follow Up Date	0.5 days	Tue 7/22/03	Tue 7/22/03	192	IPM,Project Team
194	MILESTONE: Review Close Out with Exec Steering Committee	0 days	Tue 7/22/03	Tue 7/22/03	193	IPM,Exec Steering
195	MILESTONE: Perform Project Review - ?? WHERE SHOULD THI	0 days	Tue 7/22/03	Tue 7/22/03	194	IPM