

BIOGRAPHICAL SKETCH

Provide the following information for the key personnel and other significant contributors in the order listed on Form Page 2.
Follow this format for each person. **DO NOT EXCEED FOUR PAGES.**

NAME James L. Bills		POSITION TITLE Assistant Professor, Medical Education and Administration	
eRA COMMONS USER NAME			
EDUCATION/TRAINING <i>(Begin with baccalaureate or other initial professional education, such as nursing, and include postdoctoral training.)</i>			
INSTITUTION AND LOCATION	DEGREE <i>(if applicable)</i>	YEAR(s)	FIELD OF STUDY
University of Maryland, Heidelberg, Germany	BS	1989	Politics and Government
University of Southern Mississippi, Hattiesburg, MS	MS	1994	Political Science
Vanderbilt University, Nashville, TN	MEd	1996	Curriculum Development and Instructional Leadership
Tennessee State University, Nashville, TN	EdD	2005	Curriculum and Instruction

Please refer to the application instructions in order to complete sections A, B, and C of the Biographical Sketch.

A. Positions and Honors**Professional Experience:**

- 2006–Pres. Assistant Professor, Medical Education and Administration, Standardized Patient Educator, Program in Human Simulation, Center for Experiential Learning and Assessment, Vanderbilt University School of Medicine
- 2002-2005 Administrative Manager, Department of Microbiology and Immunology, Vanderbilt University School of Medicine
- 1996-1998 Social Studies Teacher, Metro-Nashville Public School System 2001-2002
- 1998-2001 Educational Coordinator, Department of Microbiology and Immunology, Vanderbilt University School of Medicine
- 1974-1995 Standardization-Evaluation/Instructor/Executive Officer/Aircrew Member, United States Air Force

Professional Memberships:

- Association of American Medical Colleges (www.aamc.org)
- The Generalists in Medical Education (www.thegeneralists.org)
- Association of Standardized Patient Educators (www.aspe.org)
- International Committee on Communication in Healthcare (www.icchonline.org)
- Air Force Association (Life Member) (www.afa.org)

Honors

- 2006 Dissertation nominated for Outstanding Dissertation Research Study, Council of Historically Black Graduate Schools. Submitted by Helen R. Barrett, Dean, School of Graduate Studies and Research, Tennessee State University.

B. Selected Peer-reviewed Publications (in reverse chronological order)

1. Zaeske, R., Errichetti, A., **Bills, J.L.** and Rawn M.E. The metrics of valuing SP program performance: Three modes of calculating your institution's return on investment. Group discussion presented at the annual meeting of the Association of Standardized Patient Educators, Toronto, Canada, June 2007.

2. **Bills, J.L.** and Rawn, M.E. A comparison of clerkship post-event survey methods. Poster presented at the annual meeting of the Association of Standardized Patient Educators, Toronto, Canada, June 2007.
3. Cantillon, P., Stewart, B., **Bills, J.L.** and Rethans, J-J. European Standardized Patient Programs Pilot Survey. Poster and presentation (Rethans) presented at the annual meeting of the Association of Standardized Patient Educators, Toronto, Canada, June 2007. Awarded Blue Ribbon for "Most Collaborative Work."
4. Brokish, P.A. and **Bills, J.L.** Survey says, "How We Learn." The results of a student-constructed survey of attitudes toward curriculum and learning. Poster presented at the annual meeting of the Southern Group on Education Affairs, Louisville, KY, May, 2007.
5. **Bills, J.L.** Perceptions of bias in medical education curriculum at two private medical schools. Poster accepted for presentation at the meeting of the AACH, Atlanta GA, October 2006.
6. **Bills, J.L.** Perceptions of bias in medical education curriculum at two private medical schools. Poster presentation at the meeting of the Southern Group on Educational Affairs, Galveston TX, May 2006.
7. **Bills, J.L.** Perceptions of bias in medical school curriculum. *UMI Dissertation Abstracts*. 2006, February; AAT 3187587.
8. Perceptions of bias in medical school curriculum. Presentation of dissertation research. Student National Medical Association, Vanderbilt University School of Medicine, January 11, 2006.
9. Perceptions of bias in medical school curriculum. Presentation of dissertation research. Vanderbilt School of Medicine Executive Faculty. November 16, 2005.
10. Perceptions of bias in medical school curriculum. Presentation of dissertation research. Meharry Medical College Faculty Meeting, August 23, 2005.
11. **Bills, J.L.** and Berry, J. (1989). NAEW [NATO Airborne Early Warning] in the GIUK [Greenland, Iceland, United Kingdom] Gap. *16 Nations*. Spring 1989.

C. Ongoing Research Support

ACTIVE

Agency for Healthcare Research and Quality. "STRAIT: Simulation Training for Rapid Assessment and Improved Teamwork." Principle Investigator: Matthew Weinger, MD. Inclusive Dates: October 2006-September 2010. Role: Curriculum Committee Team Member and Standardized Patient Educator. Grant-supported Effort: 4%. Status: Active.

PENDING

National Institutes of Health. "A Framework Based Clinical Documentation Evaluation Method." Principle Investigator: Trent Rosenbloom, PhD. Inclusive Dates: TBD. Role: Standardized Patient Educator and Case Development. Grant-supported Effort: 7.5%. Status: In review.

PREVIOUS

None.