Creating the Home Page

The Home Page allows you to select different questions from various studies and view them as a graph or a table. You can view the % excellent score, percentile, or number of interviews and trend the data by time periods. Once you have set up your home page you can simply click on the link each time you log in and it is automatically updated with the most recent interviews.

For further information, contact Denise Rabalais or Jennifer Dix
• denise.rabalais@vanderbilt.edu (6-6066)
• jennifer.dix@vanderbilt.edu (6-6067)

https://www.PRCEasyView.com/vanderbilt
Creating a Customized Home Page

The home page allows you to view questions from multiple studies at the same time (depending on the studies you have access to) and trend the data by different time periods. If you only have access to one study, then it is recommended that you use the Snapshots page discussed in another module since you can drill down to a finer level of analysis. If you want to view results at the project level, then Home Page would be your best option since you can view results for up to 20 questions. Once you have created your Home Page, you can select it from the Easy-Access Menu at any time and view the latest information on the questions you have selected.

How to Create a Home Page
Select the “click here” link from the Easy-Access Menu under the “PRC Customized Home Page” option.

Setting the Norm & Benchmark Options
A “Norm & Benchmark Options” menu is at the bottom of the screen.

Vanderbilt is focusing on the Percent Excellent Score and Excellent Percentile Ranking so make sure that the first two boxes are checked. Checking all five boxes will cause the graphs to be cluttered so it is suggested that the mean score information is deselected. Click on “Update Norm Options” to apply the changes.
Select the “Add New Item” link to choose which studies and questions to view.

Select a study and click “next.”

Select the question, create a title, such as “VUMC Inpatient Overall Quality of Care”, choose the trend period and graph/table format, then select “add.”
Select “Add New Item” and repeat the above steps for any additional questions you would like to view on your home page.

To view the finished Home Page, select the “click here” link. The Home Page is shown below.

The dark blue bars show the percent of patients that rated the question “Excellent”. The white bars indicate that interviews for that time period are not completed yet. The light blue shading shows what percent Excellent score is needed in order to be at the 90\textsuperscript{th} percentile. The red boxes and line indicate at what percentile you are at currently. The norm year and number of cases are also included.
Once you have set up your home page, you may select the “**Customize This Page**” option under the **Utilities** drop down menu to make formatting revisions.

You can edit the title or delete items using the pencil and trash can icons. You can add new items by clicking the “**add new item**” link. You can also change your Norm & Benchmark Options by deselecting or selecting the appropriate checkboxes next to the option you want included on your home page.

Use your web browser’s “File”, “Print” and/or “Page Setup” options to print the Home Page.