Debrief policy:
Following any significant patient event (invasive procedure, C-section, GYN surgery, emergency event, etc.), the immediate healthcare team should conduct a debrief. The objectives of the debrief are to learn from the event and to make positive quality improvements to the patient care process.

The following guidelines are recommended:

1. The debrief should **not** be conducted in the presence of the patient/family. The purpose is to encourage frank and open discussion that adds to quality improvement and is protected from discovery. The team leader should feel free to ask the patient for feedback prior to the debrief, as conditions dictate.

2. The senior team member (attending, senior resident, senior nurse) should initiate the debrief by gathering the team together as soon as possible following the event (minutes, not days). Incorporate as much of the participating team as possible.

3. **Debrief Card.** The senior team member should use the standard Debrief Card as a guide for conducting the debrief. Important points include:
   
   a. Asking input from junior team members first; more senior members last
   b. Recording process related issues on the Debrief Form

4. **Debrief Form.** The Debrief Form is designed to collect process improvement data.
   
   a. Note that the form is protected from discovery via appropriate incorporation into the quality improvement process, the discovery statement at the bottom of the form and protection of the form from general release.
   b. Deliver the completed Debrief Form to the L&D Nurse Manager for discussion at the quality improvement forum.

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Debrief
SEE IT - SAY IT - FIX IT !

<table>
<thead>
<tr>
<th>Techs -- RNs -- Residents -- Attendings -- Leader last</th>
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1. What did we do well ?
2. What do we need to improve ?
3. Did we have everything / everyone we needed ?

**Good techniques --**

1. Team Leader gather team as soon as possible
2. Team Leader announce the debrief
3. Gather as much of the team as possible
4. Don't beat a dead horse
5. Record recommendations for process improvement
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