Advancement Review Board Portfolio Assessment

Candidate’s name ____________________  Reviewer’s name _____________________

**Scoring**

In evaluating the Candidate’s portfolio of the CAP advancement process, please refer to the section that follows. For each area, please rate the Candidate’s portfolio as “needs improvement” or “meets expectations”. Please place a check in the box you deem appropriate for each item/skill/quality being measured. The “Comments” section at the bottom of this sheet may be used to note any comments regarding the Candidate’s portfolio in these areas. If scoring a “needs improvement,” you must provide specific comments regarding why the portfolio does not “meet expectations.” A passing score consists of the candidate receiving 5/7 “meets expectations” checks. **Please write legibly as we will be providing the feedback to the candidates.**

<table>
<thead>
<tr>
<th>Item/Skill/Quality being measured</th>
<th>Needs Improvement</th>
<th>Meets Expectations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portfolio Content</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Involvement in their profession and/or community</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Participation in continuous learning to support clinical practice</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leadership skills and the furthering of other’s education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Identification of individual contributions to a CQI or research process and how the results changed their practice.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portfolio Quality</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clearly defines career path or goals and progress/growth towards them</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Written summaries/introduction are free of grammatical errors, slang, oversimplified terms</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Written summaries and introduction are clear, concise, and easy to understand</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Comments
Remember that all “needs improvement” checks must have objective, written rationale for the score.

Please write legibly:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
The candidate HAS _____ HAS NOT _____ demonstrated the qualities of a Level III clinician as defined by Career Advancement Program model.

What are your recommendations for continued professional growth for this candidate?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________