Access to the MyHealth@Vanderbilt (MHAV) 
Account of a Child 13 to 17 Years Old 
Requirements and Procedures

Requirements:
- The child is required to agree before a parent or legal guardian can establish and access a MyHealth@Vanderbilt (MHAV) account for their children who are 13 to 17 years old, unless a VUMC provider determines the child lacks the ability to make decisions regarding MHAV access*. When the child has agreed to access by the adult, the child and the adult will be granted access to the child’s MHAV account. In the event the child is determined to not have the ability to make MHAV access decisions, then the parent or legal guardian may be granted access following the procedures defined for Access to the MyHealth@Vanderbilt Account of a Child Under 13 Years Old.

Requirements for accessing the MHAV account of a child who is 13 to 17 years old:
- Parent or Legal Guardian must complete and sign the Parent/Guardian Access to the MHAV Account of a Child 13 to 17 Years Old Application form.
- Parent or Legal Guardian is required to show a government issued or other Vanderbilt acceptable photo ID as proof of identity.
- Child must complete and sign the Child 13 to 17 Years Old: Participation and Agreement to Parental Access to MHAV Account form.
- Acceptable legal guardianship documentation must be provided for other than parents.
- Each parent or individual requesting access must have their own MHAV account and complete an individual parent/guardian application form.

MyHealth@Vanderbilt is not to be used in an emergency. In case of medical emergency, call 911 or go to the nearest emergency room.

As the parent/legal guardian, I understand and agree that:
- I must have a MHAV account in order to access my child’s information.
- I must log in to MHAV with my own User ID & Password. I will not share my ID & Password with anyone and I will not ask my child to share his or her ID & Password with anyone.
- After I select my child’s name, the screen will display my child’s name in bold letters as a visual indication that I am viewing the correct patient’s information. I will immediately exit the account and notify MyHealthAtVanderbilt if my child’s name does not appear at the top of the screen.
- I agree to abide by all terms and conditions applicable to my use of the MyHealth@Vanderbilt site.
- Communications on behalf of my child must be sent and received while I am viewing my child’s information.
- MyHealth@Vanderbilt is not to be used in a medical emergency.
- Use of MHAV is a convenience that Vanderbilt University Medical Center (VUMC) may revoke in its sole discretion at any time.

I understand and agree that access to a child’s record is revoked when:
- I revoke my child’s account.
- My child revokes my access to the child’s MHAV account.
- My child reaches the age of 18.
- My child provides evidence to Vanderbilt of his/her emancipated status.
- Parent/parent or parent/child access disputes cannot be resolved.
- All parent/legal guardian access is revoked.
- Vanderbilt revokes either my account and/or my child’s account.
General information and procedures:

- Parents must complete the application form for access to their child’s information through MHAV at the office of the child’s VUMC provider or in Medical Information Services (MIS). When the parent(s) present the completed Parent/Guardian Access to the MHAV Account of a Child 13 to 17 Years Old Application Form, they are required to show a government issued or other Vanderbilt acceptable photo ID as proof of identity.

- Legal guardians must complete the application form for access and provide a copy of the required documentation of the legal guardianship in the office of the child’s VUMC provider or in Medical Information Services. When the guardian(s) present the completed Access to the MHAV Account of a Child 13 to 17 Years Old Application Form and required documentation, they are required to show a government issued or other Vanderbilt acceptable photo ID as proof of identity.

- The child must agree to access by the parent or legal guardian by completing the Child 13 to 17 Years Old: Participation and Agreement to Parental Access to MHAV Account Form at the office of the child’s VUMC provider or in Medical Information Services. The child’s restricted access will be granted when the parent or legal guardian’s access association is created.

- The completed application forms and documentation of legal guardianship are forwarded to MIS for processing. MIS will validate the documentation and confirm a match to the appropriate child’s medical record. MIS will create the computerized association between the parent(s)/legal guardian(s) and the child. An email message will be sent to the parent/legal guardian’s email address and to the child’s email address provided on the application and participation forms notifying them that the MHAV link to their child’s information has been established.

- The parent/legal guardian must create their MHAV account and accept the computerized association link within 30 days after the MHAV notification email message is sent. In the event that the new parent/guardian association link is not activated within 30 days, the authorization to access the child’s information will be inactivated. The email message will inform the parent/guardian to promptly activate their MHAV account and accept the association link.

- Parent(s)/legal guardian(s) will be granted full access the child’s account information. The child 13 to 17 years old will be granted restricted access.

* A child under the age of 18 years old who has physical, emotional, or mental conditions that prevent the child from actively participating in making MHAV access decisions as determined by the child’s VUMC provider.