REQUEST FOR SPECIAL PROCEDURE PRIVILEGES

SPECIAL PRIVILEGES: Are those privileges requiring additional education and training, and where competency is established based upon performance.

INSTRUCTIONS

1. Mid level providers requesting special privileges must do so using the appropriate request form.
2. Requests for special privileges must be supported by the appropriate approved procedural protocol, appropriate check off lists, competency log and physician attestation.
3. Electronic capture of procedure performed must include quality metrics i.e. number of attempts and complications if any.
4. Competency threshold numbers are minimum baselines and competency validation and attestation rests with supervising physician. **Minimum thresholds may be increased at the discretion of the supervising physician.**
5. All procedure documentation must be maintained via Star Panel procedure forms (or equivalent) which may be searched and printed for FPPE, OPPE and reappointments as evidence of continued competence.
6. Colposcopy and Moderate and Deep Sedation privileges require appropriate request form available through Provider Support Services.
7. Special procedures will only be approved if medically necessary as an integral part of the provider’s scope of practice.
8. The addition of new advanced procedures, or procedures not currently performed by the mid level provider, must be approved by the Medical Center Medical Board.
9. Requests with supporting documentation are submitted to Provider Support Services and thereafter reviewed by the Joint Practice Committee.
10. All providers privileged to perform advanced procedures are subject to the mandates of focused professional performance evaluation (FPPE) and ongoing professional performance evaluation (OPPE).
11. The mid level provider and supervising physician must review the procedure forms on a minimum of 20% of procedures performed for quality, competency and safety indicators.
12. The mid level provider is responsible for maintaining proof of competency in accordance with minimum ongoing competency criteria.
13. At the time of reappointment, documentation of continued competency must be submitted to Provider Support Services to maintain privileges.